

Plains Farm Academy
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Tuesday 7th July 2020

Dear Parents/Carers,

Breakfast and After school club provision – September until October 25th

For the first half term of the new school year we require parents to book their children into our Breakfast and After School Club provisions in advance for the whole of that half term.

We will not be accepting any children who have not been booked into the provision in advance.

Payments for the provision should be made online the Friday before the following week to confirm your child's place for that upcoming week. If we have not received payment we will assume you do not need the place and your child will be unable to use the provision that week and you will need to make alternative arrangements for the drop off and collection of your child.

If you will be needing to use our wraparound care until Friday 25th October please contact us by 12pm on Friday 10th July to book your child/children in. We are limited to a maximum of 15 spaces therefore they will be allocated on a first come first served basis.

Further information will follow with regards to drop off and collection arrangements once your place has been confirmed.

Yours sincerely

Miss L Cassidy
Head Teacher