



plains.farm.@inspiremultiacademytrust.co.uk
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Friday 7th September 2018

Dear Parent/Carer,

Welcome back to all the children who attend Breakfast and After School club.

There will be no increase in charge for this year's fees. They will remain as:

Breakfast Club - £1.50 per day

After School Club - £3.00 per child for the 1st hour (no reduction if stay is less than an hour)
£6.00 per child for 2 hours

We would like to take the opportunity to remind parents of the procedures for booking in and payments.

For safeguarding reasons children need to be booked into the Clubs in advance, using the Booking Slips available from Miss Ayre/Mrs Stephenson or the school office. This is important to ensure that we have sufficient staffing ratios. We understand that occasionally emergencies do crop up where your child is not booked in, however, we would expect that you telephone the school office to book them in.

Payments should be made in advance on a Friday morning for the following week's club. The fees and booking form should be put into a sealed envelope marked Breakfast Club/Afterschool Club and your child's name.

Payments MUST be made by the end of week the facilities have been used or you may be refused access to the following weeks care.

Yours Sincerely

Miss L Cassidy
Head Teacher