

Plains Farm Academy
Tudor Grove
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Mrs J West
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Miss L Cassidy
Head Teacher

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Friday 14th December 2018

Dear Parents/Carers,

Friday 21st December 2018

On the last day of term, children can come to school dressed in their pyjamas or normal clothes.

Children can be collected from **1pm** onwards from their normal exit points. If you arrive after **1.30pm** children should be collected from the Hall Fire Exit doors.

Children must be collected by a nominated adult from their contact list as we **cannot allow children to walk home unaccompanied before 3.15pm.**

Can we also remind you there will be no After School Club that day.

Children will return to school on Monday 7th January 2019.

Yours sincerely

Miss L Cassidy
Head Teacher